

**WARRANT FOR THE 2004 SPECIAL TOWN MEETING  
AND FINANCE COMMITTEE RECOMMENDATIONS FOR FISCAL YEAR 2004**

***PLEASE NOTE:** This report represents recommendations as of April 12, 2004. The position of the Finance Committee on various warrant articles is subject to change based upon further input.*

Essex, ss

To the Constable of the Town of Topsfield, in said County.

In the name of the Commonwealth of Massachusetts, you are directed to notify the inhabitants of the Town of Topsfield, qualified to vote in elections and in Town affairs, to meet at the

**PROCTOR SCHOOL  
WOODBURY AUDITORIUM**

in said Topsfield, on Tuesday, the fourth day of May, 2004, at eight o'clock in the afternoon (8:00 PM), then and there to act on the following articles:

**REPORTS**

**ARTICLE FIRST:** To hear all reports that may legally come before the meeting.

**PRIOR YEAR BILLS**

**ARTICLE SECOND:** To see if the Town will vote to transfer from available funds and appropriate a sum of money to pay outstanding bills contracted prior to July 1, 2003.

**Recommendation pending further review.**

**TRANSFER OF FUNDS**

**ARTICLE THIRD:** To see if the Town will vote to transfer from the unexpended balance of certain accounts, and/or from available funds, and appropriate said funds to certain other accounts to pay certain expenses for the 2004 fiscal year, or take any other action relative thereto.

**Recommendation pending further review.**

**MASSACHUSETTS HIGHWAY AGREEMENT**

**ARTICLE FOURTH:** To see if the Town will vote to transfer from available funds and appropriate a sum of money to be used for highway improvements in accordance with the Agreement #45014246302 dated January 8, 2004 between the Town of Topsfield and the Commonwealth of Massachusetts, Massachusetts Highway Department, or take any other action relative thereto.

**Recommended that the Town vote to transfer from funds made available by the Commonwealth of Massachusetts Agreement #45014246302 dated January 8, 2004 between the Town of Topsfield and the**

**Commonwealth of Massachusetts, Massachusetts Highway Department, and appropriate the sum of \$138,574 to be used for highway improvements as provided under Chapter 90, Massachusetts General Laws.**

#### **TOWN HALL COMPUTER SYSTEM UPGRADE**

**ARTICLE FIFTH:** To see if the Town will vote to raise and assess or transfer from available funds, and appropriate a sum of money to be expended by the Board of Selectmen with the advice of the Computer Technology Committee, for the installation and maintenance of hardware and software to provide internet access and e-mail with related security protection for the Town Hall Computer System, and associated training of personnel, or take any other action relative thereto.

**Recommended that the Town vote to transfer from Free Cash, and appropriate the sum of \$32,442 to be expended by the Board of Selectmen with the advice of the Computer Technology Committee, for the installation and maintenance of hardware and software to provide internet access and email with related security protection for the Town Hall Computer System, and associated training of personnel.**

*This article would appropriate funds to upgrade the Town Hall Computer System for the administrative and financial offices. The Town Hall Computer System must be upgraded to provide internet access at the individual workstations to receive and transmit data files directly from the central server. The proprietary software systems used by the administrative offices require internet access in order to receive and transmit data for real estate and excise tax legal file commitments. Further, all departments in Town Hall require internet access for transmission and receipt of data and files from local, state and federal sources.*

**Hereof, fail not, and make due return of the Warrant, with your doing thereon, to the Town Clerk, at the time and place of meeting as aforesaid.**

**Given under our hands this twelfth day of April in the year two thousand and four.**

**Selectmen  
Of  
Topsfield**

\_\_\_\_\_  
Joseph C. Iarocci, Chairman

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Boyd R. Jackson, Clerk

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James L Rogal, Member

A true copy ATTEST:

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Frederick J. Glatz, Town Constable

#### **RECOMMENDATIONS AS VOTED BY THE TOPSFIELD FINANCE COMMITTEE:**

Robert L. Winship, Chairman  
Heidi L. Bond  
A. Richard Gandt  
Mark A. Manning  
Trudi I. Perry  
Joel L. Uchenick  
Dana E. Warren, Jr

